

# Steps to ByPass Meeting

## Set up BYPass Meeting

- Meet with your Advisor to discuss the ByPass Procedure
- Contact your GPAC members and schedule time for the meeting
- Prepare your bypass which is similar to an MS Defense
- Make sure you have enough committee members. A ByPass GPAC should have 4 members.

## At Least 10 Business Days Before the ByPass Meeting:

- Provide Publication and or patent information and thesis to Committee Members
- Print out the ByPass Meeting Forms

## Bring to your Bypass meeting:

- Your transcripts
- A Progress Form
- Your Course Certification form
- An Examination for Admission to PhD Program without an MS Degree form

## After your Bypass

Submit the following completed and or signed forms to the Graduate Coordinator

- An updated and signed and dated Certification of Food Science Graduate Course Program form
- A signed and dated Progress Form
- A signed and dated Examination for Admission to PhD Program without an MS Degree form
- Submit materials ASAP after your meeting, so that the coordinator can send an assessment link to your GPAC members.

If you are an international student, meet with an International Student Service Advisor to discuss your change in academic level.

NAME  Date

## Examination for Admission to Ph.D. Program Without an M.S. Degree

### Requirements:

1. Students **MUST** have submitted a manuscript to a journal and be **LEAD** author.
2. Advisor **MUST** consent to student doing a by-pass.
3. Committee of advisor plus two other faculty participate in student's **DEFENSE** of submitted paper.

Student presents in seminar fashion - committee participates as in an MS defense.

4. Committee renders a decision.

### RESULT:

☐ PASS

☐ PASS, if the following conditions are met.  
Conditions:

☐ FAIL, student is allowed to re-take exam\*.

☐ FAIL, student is advised to enter M.S. program.

\* Student may re-take exam once no later than the end of the semester  
(for purposes of this rule the summer session counts as a semester).

### Examining Committee:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Student Progress Evaluation Form

Student Name

Major Advisor

Date of Meeting

### Type of Meeting (check one box)

**PhD**    ☐ *Initial Meeting*   ☐ *Proposal*    ☐ *Exit Seminar*   ☐ *Final Defense*   ☐ *Additional Meeting*

**MS**    ☐ *Initial Meeting*   ☐ *Final Defense*

**Consensus comments from meeting** (e.g. additional courses suggested, was course work certified, statement of current progress, suggestions on research topic) attach additional page if necessary:

Only to be completed for MS Final Defense Meeting:

If the candidate would desire to enter the UW-Madison Food Science PhD Program, does the committee think (s)he would be successful ☐ **yes**   ☐ **no**   ☐ **maybe** (please provide rational in the box above)

Committee Members:

Printed Names

Signatures

\*\*\* one signed copy for departmental student record, one to student and one for each committee member\*\*\*